

Constitution

The Reiki Network Constitution

1. NAME

The name of the association is The Reiki Network, hereinafter referred to in this document as TRN

2. PURPOSE

2.1. To make Reiki known and available

2.1.1. To teach Reiki to the highest standard

2.2. We do this through

2.2.1. Actively teaching Reiki and offering free presentations

2.2.2. Maintaining active and supportive links with all TRN members

2.2.3. Following the standards and content set out in TRN Reiki Master Training Handbook, hereinafter referred to as the Manual

2.2.4. Following TRN Code of Ethics which will be kept under review

2.2.5. Publishing a member's newsletter

2.2.6. Holding a biennial General Meeting, hereinafter referred to as the GM

2.2.7. Maintaining The Reiki Network website

2.2.8. Encouraging regular regional meetings

3. MEMBERSHIP

3.1. There are three kinds of membership: master, associate and retiree

3.1.1. A master member is a Reiki Master (RM) or Reiki Master Teacher (RMT) trained, or retrained, initiated at all appropriate levels and teaching in TRN tradition, all fees paid

3.1.2. An associate member is a trainee / Reiki Master in training with a Reiki Master Teacher (RMT) of TRN, all fees paid

3.1.3. Retiree members

3.1.3.1. A member will qualify to be a retiree member upon meeting the following criteria and confirming the same in writing to the Secretary of TRN

3.1.3.1.1. Reached the age of 65 years

3.1.3.1.2. Have 10 years previous membership from start of Reiki Master training

3.1.3.1.3. Profile on website to state that member has retired from teaching regularly

3.1.3.2. Retiree members will

3.1.3.2.1. Pay no membership fee

3.1.3.2.2. Retain all other rights of a master member

3.2. Reiki Masters from outside TRN

3.2.1. Reiki Masters from outside TRN must be recommended by a Reiki Master Teacher who will have assessed whether all TRN requirements have been met

3.2.2. Final approval on membership for non TRN Reiki Masters, after retraining and recertification as a TRN Reiki Master by a current RMT, is given by the Committee

3.3. Member profiles

3.3.1. The RMTs will provide date of Reiki Master graduation, date of Reiki Master Teacher graduation and name of RMT trained with for publication in membership profiles

3.4. Termination of membership

3.4.1. By request of the member resigning

3.4.2. By written notice from the President or Secretary with the consent of the Committee in the event of

3.4.2.1. Failure to pay membership fee

3.4.2.2. Exclusion by the committee for breach of TRN rules and/or practice

4. ORGANISATION

4.1. The affairs of TRN are administered by an elected committee of seven master members

4.1.1. The committee consists of President, Vice President, Immediate Past President, Secretary and three members

4.1.2. The GM may accept additional Committee members with a unanimous vote of all present at the GM

4.1.3. The Committee is elected at the biennial General Meeting

4.1.4. Committee positions are held until the next GM

4.1.5. All candidates for the Committee must be proposed and seconded

4.1.6. Nominations will be called for at least four months before the biennial GM and published in the Newsletter

4.1.7. Nominations will be accepted from the floor at the GM

4.1.8. The nominees for President, Vice President and Secretary must be present for the election. Absence is taken as withdrawal of the nomination unless there are extenuating circumstances

4.1.9. The President and Vice President must be RMTs

4.1.10. The majority of Committee members must be RMTs

4.1.11. The Committee decisions are by majority voting. If equal votes, the Presidents vote counts as two

4.1.12. The Committee is authorized to appoint

4.1.12.1. A Treasurer, under the supervision of the Vice President, who may come from outside the membership

4.1.12.2. An Editor from the membership

4.2. General Meetings (GM)

4.2.1. General Meetings will be held every two years

4.2.2. The Chairperson of the GM will be the President or a member appointed by the President

4.2.3. Motions for adoption under the Constitution, the Manual and the Code of Ethics, will be voted on at the biennial GM

4.2.4. Motions for adoption under the Constitution, the Manual and the Code of Ethics require a proposer and a seconder

4.2.5. Members will be reminded six months before a GM that motions, properly proposed and seconded, must be sent to the President three months ahead of the GM for publication in the Newsletter and on the Forum

4.2.6. Motions, except those concerning the Manual, the Constitution or the Code of Ethics, properly proposed and seconded will also be accepted at the GM for discussion and voting

4.2.7. The President will appoint a minutes secretary for the GM

4.2.8. The quorum for the GM is 15 % of membership

4.3. Voting

4.3.1. Voting on general motions will be limited to master members only

4.3.2. Voting on motions relating to level 3A or above will be by RMTs only

4.3.3. Normal voting will be by a show of hands. If two members ask for a secret ballot then the Chairperson is obliged to conduct a secret ballot on the motion

4.3.4. Voting for officers is by secret ballot with a maximum of two rounds of voting, where more than two people are being considered for a position; the two with the highest vote go through a second round of voting to ensure a fair majority of votes

4.3.5. Proxy votes are allowed for nominations

4.3.6. Proxy votes are allowed for general motions

4.3.7. Motions at GM will be carried by

4.3.7.1. Simple majority vote on non-constitutional matters

4.3.7.2. Two-thirds majority vote on constitutional matters

4.4. Extraordinary General Meeting (EGM)

4.4.1. 10 % of the full membership or 10 members (whichever is greater) must sign a petition requesting the President to call an EGM

4.4.2. The President must call the EGM within six months of receipt of request and give a minimum of three months notice to members

4.4.3. The quorum for an EGM must be at least 50 % of the membership

4.5. Raising motions between General Meetings

4.5.1. Any full member, retiree or trainee may submit a motion and apply for electronic voting at any time

4.5.2. Such motions have to comply with the same requirements as regular motions submitted at GMs

4.5.3. The proposed and seconded motion must be discussed either in the Forum and/or the Newsletter for at least three months

4.5.4. At the end of the discussion period voting will take place within 21 days

4.5.5. If any member is without access to the Internet the Secretary will mail the relevant documents

4.5.6. Eligibility to vote is as in points 4.3.1 and 4.3.2 above

4.5.7. For electronic voting the motion will pass on a majority only if 2/3 of the eligible membership has participated

4.5.8. If a motion is raised more than once between two GMs, it must be supported by a minimum of 50 % of the full membership

4.5.9. If a motion fails at a GM, it must be supported by a minimum of 50 % of the full membership if raised before the next GM

4.5.10. Results will be published on the website and in the Newsletter

5. FINANCE

5.1. Membership fees

5.1.1. Changes to membership fees will be approved/ratified in the GM

5.1.2. On commencing the training of a RM trainee the RMT will pay a training package fee for the trainee that includes membership for the trainee for the current year and the subsequent year, plus one training Manual

5.1.3. Committee members will be released from paying membership fees for the duration of their service

5.1.4. The Committee is authorized at their discretion to release the web-coordinator, webmaster and working-group leaders from paying membership fees for the duration of their service

5.1.5. TRN will have a Treasurer whose annual fee will be waived

5.1.6. TRN will have an Editor whose annual fee will be waived

5.1.7. Some tasks done by outsource-service (e.g. Treasurer, Webmaster) will be paid at cost

5.1.8. Regions that do translations might get an annual solidarity grant from TRN

5.2. Teaching fees

5.2.1. The Reiki Master training fee is based on USD 10.000 with each country in TRN using their currency exchange rate vis a vis the USD as at October 2000 as the foundation rate and from then, adjusting annually by an appropriate cost of living index or equivalent and then expressing the fee in the local currency. This value will be applied to any equivalent energy exchange

5.2.2. The minimum fee for level 3A is one tenth of the RM training fee. This fee is regarded as part of the RM training fee. When the student begins RM training the level 3A fee is deducted from the total fee due

5.3. Expenditure

5.3.1. The President has authority to take a decision on individual items of expenditure up to a maximum of Euro 2.500

5.4. Accounts will be kept by the treasurer and distributed on an annual basis to all members

6. TRN PROPERTY

6.1. The Manual comes from the experience, knowledge and efforts of The Reiki Network. It is the foundation of our teaching and is the property of The Reiki Network. The origins should be acknowledged when using the Manual

6.2. The Logo is the property of TRN and if a member leaves The Reiki Network she/he is not allowed to use the logo for any purpose

6.2.1. Any use of TRN Logo by the members must be as per the standard provided by the Secretary

6.2.2. Members are authorized to use TRN Logo and the Committee may authorize exceptional use

Revised at GM 2014, Helsinki